

1 Clinic receives an email notification to view new Patient Intake.

2 Confirm/reschedule appointment with patient and update Dashboard.

STATUS

- Appointment Confirmed
- Sent Text to Reschedule
- Left Message to Reschedule
- Canceled

3 At appointment:

- Perform otoscopic evaluation.
- Complete pure tone hearing test.
- Enter audiometric information in Dashboard.
- Print audiogram from Dashboard, explain results* & give copy to patient.

AUDIOMETRIC INFORMATION

HZ	250*	500*	1000*	2000*	4000*	8000
AC Right	10	10	20	30	90	90
AC Left	10	15	15	15	100	100

 Print Audiogram

*If the patient has no loss:

- Ask for a referral
- Ask to leave review
- Build a relationship

*If the patient has a hearing loss:

- Recommend product
- Price as normal
- Order all products using **BILL TO: A9561**

ORDER DETAILS

MANUFACTURER
Starkey

ORDER DATE: 01/01/0001 ORDER NUMBER *: 981711561

MONAURAL BINAURAL

LEFT HEARING AID SERIAL NUMBER: Serial Number RIGHT HEARING AID SERIAL NUMBER: Serial Number

LEFT EARMOLD SERIAL NUMBER: Serial Number RIGHT EARMOLD SERIAL NUMBER: Serial Number

CHARGER SERIAL NUMBER: Serial Number ACCESSORY 1 SERIAL NUMBER: Serial Number

ACCESSORY 2 SERIAL NUMBER: Serial Number ACCESSORY 3 SERIAL NUMBER: Serial Number

DELIVERED DATE: mm/dd/yyyy

4 Clinic will update Dashboard through final steps.

- Order Details
- Check In
- Dispensing

To add referral to Dashboard, go to Patient Database and select New Patient. You will order all products for the referral using **BILL TO: A9561**.